



Town of Oro Valley Classification Description

Title: **WATER UTILITY OPERATOR II**
Job Code: 3555
FLSA Status: Non-Exempt

Department: Water Utility
Salary Grade: 109

POSITION SUMMARY:

Under close supervision, operates, maintains, services and repairs the water distribution system and related components.

ESSENTIAL JOB FUNCTIONS:

Distribution:

- Maintains, services and repairs water distribution system components including water mains, ARV/PRV equipment, fire hydrants, valve exercising and water metering equipment.
- Operates heavy equipment Cat backhoe, loader and dump truck.
- Performs bluestaking and preventative maintenance on water distribution system.
- Assists in the installation of water distribution components including water mains, fire hydrants, meters and valves.
- Provides assistance to meter operations team.
- Documents distribution activities.
- Researches, resolves and responds to customer inquiries.
- Maintains regular and reliable attendance.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of and ability to interpret and apply relevant Town, state and federal statutes, ordinances, codes, rules and regulations governing water utility.
- Knowledge of water distribution components, underground utility construction, materials and equipment used in the operations and maintenance of water distribution systems.
- Knowledge of water distribution installation and repair methods.
- Skill in customer service methods and techniques.
- Skill in computerized data base management.
- Ability to create and maintain accurate and applicable reports and records.
- Ability to follow verbal and written instructions.
- Ability to establish and maintain effective working relationships.
- Ability to lift up to 50 pounds on an occasional basis.

MINIMUM QUALIFICATIONS:

Distribution, Production & Water Quality

- A high school diploma or GED.
- Two (2) years' experience in public water utility; **OR**
- An equivalent combination of education and/or field experience.
- Preferred at the time of application a Grade II Water Distribution certificate issued by the Arizona Department of Environmental Quality, or be able to obtain a Grade II Water Distribution certificate within one year of employment.
- A valid Arizona driver's license.
- CDL will be required within one year of employment.

ENVIRONMENTAL FACTORS and WORKING CONDITIONS:

- Work is performed in indoor and outdoor environments.
- Position is subject to after-hours call out 24/7.
- Position is included in an on-call rotation.